

2024 USER'S MANUAL

APPENDIX VII

BIDDER REQUEST FORM

DATE: _____

NAME OF FIRM: _____ ATTENTION: _____

ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

PROJECT: _____

GENERAL CONTRACTOR CLOSING DATE: _____

- PRE-TENDER RULING We require clarification to the SBDI User's Manual as follows:
- NOTWITHSTANDING CONDITION We wish to deviate from the SBDI User's Manual as follows:
- COMPLAINT We wish to file a complaint against (name of Firm) _____ as follows:
SBDI complaint fee of \$ _____ + GST is attached (see Appendix II – Fee Schedule).

SBDI rule(s) affected: _____

SBDI scope(s) affected: _____

Specification section(s) & item #'s affected: _____

Our request is: _____

FOR SBDI AUTHORITY USE ONLY (actions, directions, etc.): _____

DATE & TIME RECEIVED: _____